

2. Accident Procedures

**BUDGET CONTRACT
DISTRIBUTION LTD**

**FULLFLOOD ROAD
HAVANT
HAMPSHIRE
PO95AX**

Issued by: Ian Burrans
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02392 470 386

If while your vehicle was on the road it has been in collision with:

Another vehicle resulting in damage.

A person resulting in injury.

An animal resulting in injury (dog, horse, ass, bull, cow, pig, goat, or sheep).

Property on or adjacent to the road resulting in damage.

Then your vehicle has been involved in a traffic accident. You do not have to be driving the vehicle to be involved in an accident.

What to do?

Stay calm, do not get drawn into an argument and do not admit liability.

Attempt to collect the following information:

- Record the time and place of the accident.
- Obtain name and address of the driver or third party and insurance details.
- Record registration number of any other vehicles.
- Obtain name and address of any passengers and/or witnesses.
- Do a sketch of the road layout showing nature of impact, relevant road signs and rough distances.
- Note the weather conditions and the condition of the road surface, (dry, wet, icy...)
- Record police name, number and station address if in attendance.

You may give the following information:

- Your name and address.
- BCD's address, (BCD Ltd, Fulflood road, Havant, PO9 5AX. Tel: 02392 470 386)
- BCD's insurance details if a third party has been injured. A1 insurance.

If the police are in attendance they may wish to see your driving licence and tachographs.

Contact Jason Robinson at BCD on Tel: 02392 470 386 or 07818 403 519

If the police were not in attendance you must report the accident to the police within 24 hours of the accident.

This is most important if:

A person or animal was injured.

The other driver failed to provide particulars

You believe the police would prosecute the other driver.